

Court Services

Department Overview

Court Services was created in FY 05 to address the need stated in the Criminal Justice System needs assessment. The department in comprised of four distinct activities. These are:

- Community Corrections,
- Pre-Trial,
- Re-Entry and
- Treatment Court.

Community Corrections and Treatment Court Activities were previously funded through grants, Pre-Trial was a one-person activity funded within the District Court fund and Re-Entry is a federal grant for a new program. All of the activities were started with the concept of decreasing the need for detention center cells.

The Department's Mission is 'To provide professional supervision and restorative justice services to the Gallatin County Criminal System'. The staff has a Vision to 'Organize professional expertise in a logical and fiscally responsible manner in order to identify and implement criminal justice programs that ensure public safety, victim's rights accountability and efficiency'.

During Fiscal Year 2005 the David Bennett and Associates an expert in Criminal Justice systems and processes recommended that the County expand the Court Services department to include electronic monitoring office and a Pre-Trial Intake / Screening position. In addition the need for additional administrative support was identified.

The Department will expand the services offered by the inclusion of a fully functional Electronic Monitoring System with participants paying the cost for monitoring. In addition the department will be enhancing the Pre-Trial Activity with the advent of a Intake/Screening officer to facilitate detainees review and processing.

- Identify appropriate candidates at the earliest possible time for programming offered by the Department.
- Continue in the development of a full range of sanctions, treatment, and supervision programs in accordance with recommendations made by the Criminal Justice Coordinating Council.
- Develop the essential expertise required to maintain cutting-edge programs aimed at recidivism reduction, system efficiencies, and address the needs of identified populations in our justice system.
- Identify and implement criminal justice programs that ensure public safety, victim's rights, accountability and efficiency.

Recent Accomplishments

- Consolidation of Pretrial, Community Corrections and Treatment Court into the Office of Court Services.
- Establish divisions as fully functional programs offered under one department.
- Began Implementation of the Corrections Master Plan.

Department Goals

- Provide accurate and timely information to the Courts at initial appearance.

GENERAL GOVERNMENT

Court Services

Department Budget

Object of Expenditure	Actual FY 2004	Budget FY 2005	Actual FY 2005	Request FY 2006	Preliminary FY 2006	Final FY 2006
Personnel	\$ -	\$ 258,472	\$ 249,894	\$ 362,075	\$ 361,150	\$ 374,434
Operations	-	305,350	125,481	348,008	346,508	346,508
Debt Service	-	-	-	-	-	-
Capital Outlay	-	18,000	16,754	22,747	22,747	22,747
Transfers Out	-	-	-	-	-	-
Total	\$ -	\$ 581,822	\$ 392,129	\$ 732,830	\$ 730,405	\$ 743,689

Budget by Fund Group

General Fund	\$ -	\$ 581,822	\$ 392,129	\$ 732,830	\$ 707,658	\$ 720,942
Special Revenue Funds	-	-	-	-	22,747	22,747
Debt Service Funds	-	-	-	-	-	-
Capital Project Funds	-	-	-	-	-	-
Enterprise Funds	-	-	-	-	-	-
Internal Service Funds	-	-	-	-	-	-
Trust & Agency Funds	-	-	-	-	-	-
Total	\$ -	\$ 581,822	\$ 392,129	\$ 732,830	\$ 730,405	\$ 743,689

Funding Sources

Tax Revenues	\$ -	\$ 257,357	\$ 173,450	\$ 203,544	\$ 202,870	\$ 208,316
Non-Tax Revenues	-	337,240	227,289	316,227	315,181	311,080
Cash Reappropriated	-	(12,775)	(8,610)	213,059	212,354	224,293
Total	\$ -	\$ 581,822	\$ 392,129	\$ 732,830	\$ 730,405	\$ 743,689

Department Personnel

Personnel Summary

No	FT/PT	Title	FTE
3	Full-Time	Pre-Trial Officers	3.00
1	Full-Time	Pre-Trial Intake/Screeners	1.00
1	Full-Time	Treatment Court Coordinator	1.00
1	Full-Time	Electronic Monitoring Officer	1.00
1	Full-Time	Support Staff	1.00
1	Full-Time	Community Corrections Coordinator	1.00
1	Full-Time	Community Corrections Prg. Coord.	1.00
Total Program FTE			9.00

Court Services

2006 Budget Highlights

Personnel

- No significant changes

Operations

- Funding for Special Investigations will continue to be funded from PILT.

Capital

- Funded in PILT for Computer and full court software \$22,747

County Commission Goals/Department Response

The County Commission established a set of overarching goals for the county government. Listed below are the County Commission's goals, followed by the methods by which the Court Services is striving to fulfill those goals.

Exceptional Customer Service

- Develop internal complaint procedure and dispute resolution procedures.
- Develop and implement management information systems.

Be Model for Excellence in Government

- Establish treatment court as premier drug court program.
- Establish Pretrial and Community Correction services as fully operational county programs.
- Cooperate with and respond to justice consultants and Court Consultants.
- Identify reasonable program expansion/implementation.
- Prioritize programs to respond to the needs of the criminal justice system.

Improve Communications

- Create process for external review.
- Develop internal policy to streamline access to Treatment Court.
- Designate roles of Pre-Trial Officers.
- Adopt policy/procedure manual for office.

To be the Employer of Choice

- Seek Training for all staff.
- Staff takes time and effort to put team participation activities together.
- Adopt policy/procedure manual for office.
- Provide means for all staff to engage in education.

Court Services

WORKLOAD INDICATORS/PERFORMANCE MEASURERS

Workload Indicators

Indicator	Actual FY 2003	Actual FY 2004	Actual FY 2005	Projected FY 2006
1 . Track turnover rated for department activities				
2 . 360 Feedback and evaluations				
3 . Calculate average time from interview to decision				
4 . Track rates of recidivism				
5 . Track complaint and responses				
6 . Number of people served in programs				
7 . Revenues generated by each program				
8 . Full use of Programs by all courts				

Performance Measures

Measure	Actual FY 2003	Actual FY 2004	Actual FY 2005	Projected FY 2006
1 .				
2 .				
3 .				
4 .				
5 .				

Commentary

Court Services was created in FY 2005 by recommendation from our consultant's finding as stated in the Criminal Justice System needs assessment.